Book For
Central Council for Research in Homoeopathy

CCRH Computer GK Sample Paper 2016 PDF Download

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(1) Viruses, trojan horses and worms are
[A] able to harm computer system
[B] unable to detect if present on computer
[C] user-friendly applications
[D] harmless applications resident on computer
Answer : [A]

(2) What is an E-main attachment?
[A] A receipt sent by the recipient
[B] A separate document from another program sent along with an E-mail message
[C] A malicious parasite that feeds off your messages and destroys the contents
[D] A list of Cc: or Bcc: recipients
Answer : [B]

(3) You can keep your personal files/folders in
[A] my folder
[B] my documents
[C] my files
[D] my text
Answer : [B]

(4) Which bar is usually located below title bar that provides categorised options?
[A] Menu bar
[B] Status bar
[C] Tool bar
[D] Scroll bar
Answer : [A]

(5) In word, you can force a page break
[A] by positioning your cursor at the appropriate place and pressing the F1 key
[B] by positioning your cursor at the appropriate place and pressing the Ctrl + Enter
[C] by using the insert/section break
[D] by changing the font size of your document
Answer : [C]

(6) Which of the following views is the best view to use when setting transition effects for all slides in presentation?
[A] Slide sorter view
[B] Notes pages view
(7) All of the following are examples of real-security and privacy risks except

[A] hackers
[B] spam
[C] viruses
[D] identify theft

Answer: [C]

(8) Date and time are available on the desktop at

[A] keyboard
[B] recycle bin
[C] my computer
[D] task bar

Answer: [D]

(9) Windows XP released in

[A] 2000
[B] 1998
[C] 1999
[D] 2001

Answer: [D]

(10) Unsolicited commercial E-mail is commonly known as -

[A] junk
[B] hoaxes
[C] hypertext
[D] spam

Answer: [D]

(11) .......... is the encompassing term that involves the use of electronic platforms-intranets, extranets and the Internet-to conduct a company's business.

[A] E-commerce
[B] E-marketing
[C] E-procurement
[D] E-business
(12) Which one of the following is a key function of firewall?

[A] Monitoring
[B] Deleting
[C] Copying
[D] Moving

Answer: [A]

(13) FTP stands for

[A] File Transfer Protocol
[B] Fast Text Processing
[C] File Transmission Program
[D] Fast Transmission Processor

Answer: [A]

(14) You can create hyperlinks from the excel work book to

[A] a web page on company internet
[B] a web page on the internet
[C] other office 97 application documents
[D] All of the above

Answer: [D]

(15) The last three letters of the domain name

[A] organisation (domain name)
[B] connectivity
[C] server
[D] protocol

Answer: [A]

(16) To increase the line spacing, use the ............. shortcut keys.

[A] Ctrl + L
[B] Ctrl + E
[C] Ctrl + I
[D] None of these

Answer: [D]
(17) The phrase ________ describes viruses, worms, trojan horse attack applets and scripts.
[A] malware
[B] spam
[C] phishing
[D] virus
Answer: [A]

(18) MS Word is an
[A] tabular data formatting software
[B] word processing software
[C] presentation software
[D] E-mail client
Answer: [B]

(19) Pressing Ctrl + F9 in Excel
[A] prints 9 worksheets
[B] prints a sheet
[C] prints 9 followed by spaces
[D] None of the above
Answer: [D]

(20) A (n) ....... appearing on a web page opens another document when clicked.
[A] anchor
[B] URL
[C] hyperlink
[D] reference
Answer: [C]