

Book For
Central Council for Research in Homoeopathy



CCRH Computer GK Sample Paper 2016 PDF Download



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(1) Viruses, trojan horses and worms are

- [A] able to harm computer system
- [B] unable to detect if present on computer
- [C] user-friendly applications
- [D] harmless applications resident on computer

Answer : [A]

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(2) What is an E-main attachment?

- [A] A receipt sent by the recipient
- [B] A separate document from another program sent along with an E-mail message
- [C] A malicious parasite that feeds off your messages and destroys the contents
- [D] A list of Cc : or Bcc : recipients

Answer : [B]

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(3) You can keep your personal files/folders in

- [A] my folder
- [B] my documents
- [C] my files
- [D] my text

Answer : [B]

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(4) Which bar is usually located below title bar that provides categorised options?

- [A] Menu bar
- [B] Status bar
- [C] Tool bar
- [D] Scroll bar

Answer : [A]

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(5) In word, you can force a page break

- [A] by positioning your cursor at the appropriate place and pressing the F1 key
- [B] by positioning your cursor at the appropriate place and pressing the Ctrl + Enter
- [C] by using the insert/section break
- [D] by changing the font size of your document

Answer : [C]

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(6) Which of the following views is the best view to use when setting transition effects for all slides in presentation?

- [A] Slide sorter view
- [B] Notes pages view

- [C] Slide view
- [D] Outline view

Answer : [A]

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(7) All of the following are examples of real-security and privacy risks except

- [A] hackers
- [B] spam
- [C] viruses
- [D] identify theft

Answer : [C]

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(8) Date and time are available on the desktop at

- [A] keyboard
- [B] recycle bin
- [C] my computer
- [D] task bar

Answer : [D]

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(9) Windows XP released in

- [A] 2000
- [B] 1998
- [C] 1999
- [D] 2001

Answer : [D]

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(10) Unsolicited commercial E-mail is commonly known as -

- [A] junk
- [B] hoaxes
- [C] hypertext
- [D] spam

Answer : [D]

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(11) is the encompassing term that involves the use of electronic platforms-intranets, extranets and the Internet-to conduct a company's business.

- [A] E-commerce
- [B] E-marketing
- [C] E-procurement
- [D] E-business

Answer : [A]

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(12) Which one of the following is a key function of firewall?

[A] Monitoring

[B] Deleting

[C] Copying

[D] Moving

Answer : [A]

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(13) FTP stands for

[A] File Transfer Protocol

[B] Fast Text Processing

[C] File Transmission Program

[D] Fast Transmission Processor

Answer : [A]

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(14) You can create hyperlinks from the excel work book to

[A] a web page on company internet

[B] a web page on the internet

[C] other office 97 application documents

[D] All of the above

Answer : [D]

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(15) The last three letters of the domain name

[A] organisation (domain name)

[B] connectivity

[C] server

[D] protocol

Answer : [A]

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(16) To increase the line spacing, use the shortcut keys.

[A] Ctrl + L

[B] Ctrl + E

[C] Ctrl + I

[D] None of these

Answer : [D]

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(17) The phrase _____ describes viruses, worms, trojan horse attack applets and scripts.

- [A] malware
- [B] spam
- [C] phishing
- [D] virus

Answer : [A]

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(18) MS Word is an

- [A] tabular data formatting software
- [B] word processing software
- [C] presentation software
- [D] E-mail client

Answer : [B]

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(19) Pressing Ctrl + F9 in Excel

- [A] prints 9 worksheets
- [B] prints a sheet
- [C] prints 9 followed by spaces
- [D] None of the above

Answer : [D]

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(20) A (n) appearing on a web page opens another document when clicked.

- [A] anchor
- [B] URL
- [C] hyperlink
- [D] reference

Answer : [C]

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